

CHANGING SPACES COMMUNITY SPACES

Stage 2 Application Form Small and Medium Grants (£10,000-£49,999)

Before completing this application form please make sure that you have collected all the information required at this stage and that you have read the Guidance Notes fully. Please inform your Facilitator if you have specific communication needs or if you would like to receive this document in a different format.

Personal contact details have been removed for this web copy

URN (Unique Reference Number)

Section 1: About Your Group

1. Project name

2. Group main contact

Title First name

Surname Date of birth

Position held in group

Contact address including postcode

Landline telephone number

Mobile telephone number

Fax number

E-mail

Communication preference (if not e-mail)

3. Alternative contact

Title

First name

Surname

Date of birth

Position held in group

Committee Member, Web Master and Pond Project Manager

Contact address including postcode

Landline telephone number

Mobile telephone number

Fax number

E-mail

Communication preference (if not e-mail)

4a. Who will take on the role of project manager?

Main Contact Alternative Contact Other (Please complete table below)

Name	
Address including postcode	
Position held in group (if applicable)	
Organisation (if applicable)	
Landline telephone number	
Mobile telephone number	
Fax number	
E-mail	

4b. Please give us details of your lead professional? Please see the Guidance Notes for more information.

Name	Mark Dawson
Profession / Job Title	Landscape Architect
Organisation (if applicable)	M. D. LANDSCAPE ARCHITECTS
Address	
Telephone number	

5. Is your group formally constituted?

Yes No

Your group must be formally constituted at this stage. Please enclose a copy of your constitution.

Section 2: About Your Project

6. Please provide us with the address and postcode of your project site.

Biss Meadows Country Park
Broadcloth Lane East
Trowbridge
Wiltshire
Nearest Postcode is BA14 7SL
Grid Reference: OS X (Eastings) 386198 / OS Y (Northings) 157491
Lat (WGS84) N51:18:59 (51.316358)
Long (WGS84) W2:11:58 (-2.199424)

7. Have there been any changes to your project proposal since your stage 1 application?

Please give details of any changes below.

We have been working closely with Wiltshire Council (the landowners), the Environment Agency, the County Ecologist, Wiltshire Wildlife Trust and the community and amended our plans accordingly.

Following the findings of an Ecological Survey funded by the Community Spaces Development Grant, carried out by Chalkhill Environmental Consultants (Attached) improvements to the pond ecosystem will be made to create a shallow area using coir rolls to protect it from the flowing water of a water inlet feeding from the River Biss. The County Ecologist also requested minor amendments to the planting scheme and to the path material to use local limestone gravel and these have been duly changed as requested.

Surveys have been completed and detailed plans have been drawn up by a Landscape Architect. A full planning application has been made to Wiltshire Council and approval is expected 5th December 2011. A flood consent application has been submitted to the Environment Agency - approval is expected 22 November 2011. The cost of these surveys and plans has been funded by a £7,000 Community First Grant. This grant also covers professional fees throughout the project including the Lead Professional role (fees for community consultation are no longer included in the Stage 2 budget) so has provided match funding for the project.

We have also considered the Green Spaces Strategy and our plans are in full compliance with this strategy. Our project proposal meets the criteria for a Green Infrastructure by enhancing biodiversity, sustaining flood retention, and providing a natural space where the community can have direct and regular contact with wildlife.

The picnic area and additional seating are being combined with seating space large enough for school groups. This space will be sited on the grass bank next to the pond rather than next to the dipping platform to ensure more manageable supervision of large groups near the pond's edge.

Our plans have been amended to ensure that path widths and gradient of ramp are compliant with the disability discrimination Act.

The willow hide will be a living willow observation screen rather than an enclosed hide to deter antisocial behaviour. This will be created by a willow artist with the community during the launch event using willow sourced from Biss Meadows.

An artist will work with two local primary schools (Paxcroft Community Primary School and Longmeadow Primary School) to create a mosaic to frame the interpretation panel beside the platform. This panel will provide information on the pond's ecosystem. The community will be involved in the creation of the mosaic design and placing of tiles. The artist will then add the waterproof grout before it is set in place around the interpretation panel.

We will hold a launch event for the whole community with activities to suit all abilities, ages and cultures

including bug hunting, pond dipping, bird watching, creating a living willow observation screen, and art workshop.

Family event days have been removed from this application but resources will be funded in part by the sustainability grant and organised and run by volunteers from the Friends of Biss Meadows Country Park.

The Wiltshire Core Strategy was recently published and 2500 new dwellings within the immediate vicinity with addition land becoming available to extend the Country Park. We have liaised with the council regarding the impact of these proposals on Biss Meadows.

The addition of a small River Dipping platform on adjacent River Biss allowing differences between pond and river to be studied has been included on the plan as part of a proposed second phase to this project. This will also include habitat improvements to this section of the River including tree lopping, repair to the river bank and the making of inlets and shallows.

Wiltshire Council has been confirmed as the Accountable Body for this application.

Our application includes a 5% contingency.

8. Please give us a detailed description of your project. Please tick those boxes that best describe your project (tick all that apply).

	Please tick
Access and routeways (inc waterways) improvements	<input checked="" type="checkbox"/>
Allotment improvements	<input type="checkbox"/>
Bare rock habitats	<input type="checkbox"/>
Churchyard improvements	<input type="checkbox"/>
City farm improvements	<input type="checkbox"/>
Community garden improvements	<input type="checkbox"/>
Country park improvements	<input checked="" type="checkbox"/>
Courts and squares improvements	<input type="checkbox"/>
Heath/moorlands improvements	<input type="checkbox"/>
Housing green/open spaces improvements	<input type="checkbox"/>
Industrial estate improvements	<input type="checkbox"/>
Nature area/conservation area/wildlife area improvements	<input checked="" type="checkbox"/>
Pocket park improvements	<input type="checkbox"/>
Ponds	<input checked="" type="checkbox"/>
Streetscape/townsquares/town centres improvements	<input type="checkbox"/>
Sea front improvements	<input type="checkbox"/>

Continues on page 6...

	Please tick
Tree nursery developments	<input type="checkbox"/>

Urban park improvements	<input type="checkbox"/>
Verges/boundaries	<input type="checkbox"/>
Village green improvements	<input type="checkbox"/>
Wetlands improvements	<input type="checkbox"/>
Woodlands (community) improvements	<input type="checkbox"/>
Play sites/multi-use sports areas installations/improvements	<input type="checkbox"/>
Seating area installations/improvements	<input checked="" type="checkbox"/>
Trim/healthy living trails installations/improvements	<input type="checkbox"/>
Youth shelters installations/improvements	<input type="checkbox"/>
Other (please specify)	<input checked="" type="checkbox"/>
Educational facilities improvements	

Please describe your project in detail.

Please attach additional sheets with your URN if necessary.

The project is improving a pond area, a focal point within Biss Meadows Country Park set within the town of Trowbridge, Wiltshire. Biss Meadows Country Park is a mixture of Informal and Natural Greenspace within a few minutes' walk of the centre of Trowbridge. It is a flood plain consisting of grass land, wild flower meadows and woodland with the River Biss flowing through it offering a rich and diverse habitat to countless species. The Country Park is surrounded by mostly new housing with further development under construction, and potentially 2,500 more new homes. Two primary schools are within walking distance of the park with many of the young families living nearby.

Although the Park offers continuous free access to the community, it is currently under-used by local residents. A focal point of the Park is a pond area that had fallen into disrepair and in need of restoration prior to the formation of the Friends of Biss Meadows Country Park. The Friends are now actively involved with the maintenance and conservation of Biss Meadows working in partnership with the Wiltshire Council (the landowners), the Town Council, community and other local voluntary groups by holding monthly working parties to prevent Park from being neglected.

The overall aim of this project is to redesign, improve and enhance the pond area so local schools, community groups and residents are able to benefit fully from this wonderful resource whilst improving the biodiversity of the Pond area.

We will do this in the following ways:

- Refurbishment of pond viewing area and replacement of dilapidated pond dipping platform and steps along with new disabled paths and ramp access (28m).
- Habitat improvements: The creation of shallows in the pond with higher water temperatures using coir rolls will allow emergent and submerged aquatic vegetation to establish providing a nursery for aquatic species of invertebrates and amphibians. The soil used to create these shallows will be taken from the bottom of the pond to ensure that the land mass in the area remains constant as per advice from the Environment Agency. Planting of native trees, shrubs and herbaceous species will also be included to enhance the existing marginal vegetation.
- Creation of educational seating area overlooking pond to accommodate up to 30 children providing an outdoor learning environment.
- Creation of a picnic area with tables and seating suitable for wheelchair users, children and adults.
- An Information board about pond ecosystems framed in mosaic created with the community by an artist.
- Refurbished paths (120m) and new paths (53m) offering disabled access around the pond.

- Replacement of unsafe footbridge with one providing safer passage.
- Living Willow Observation Screen to observe pond wildlife with disabled access. This will be created with the community using willow sourced from Biss Meadows.
- Improvements to the adjacent river and banks, small river dipping platform and access path are proposed as a second phase to this project.
- . Coppicing of trees on pond island and pond banks.

Most of the project delivery will be implemented by an appropriate contractor using a single tender and the contract then managed by the appointed landscape architect and Lead Professional. Reinstatement of the grass areas and some planting will be undertaken by the Friends as a community volunteer task after completion of the construction works.

The construction of this project is planned for after 1 July 2012 to prevent disturbing wildlife such as a pair of swans which regularly nest on the pond during breeding season. The area of reeds where the swans nest will not be disturbed to prevent risk of the swans not returning to nest in the pond on subsequent years. The ecologist's survey funded by the Development Grant did not record any protected species. The fast flow of water from the river inlet is currently preventing many species from establishing in this pond. The proposed shallow area we hope to create protected by coir rolls will provide a habitat for these species to establish amongst marginal planting.

The proposed improvements to the pond area will achieve the aims of the Wiltshire Core Strategy by enhancing the biodiversity of the pond whilst strengthening the links between this urban area and the surrounding countryside, providing an integrated network for people and wildlife.

The platform will be replacing an existing, but dilapidated older platform. The new platform will be made from FSC green oak and will be longer than the existing one to allow room for wheelchairs to turn safely and children to pond dip away from the main pedestrian traffic. Low safety rails made from FSC green oak will be installed around the perimeter of the decking area to stop wheelchairs and pushchairs. A ramp will be added to allow access for wheelchair users, pushchairs, and make access easier for the visually impaired and those who have reduced mobility and find steps difficult. This ramp will be 28m long and 1.2m wide with a wheelchair passing place 1.5m wide half way along and a wall made of FSC green oak will prevent falling on to the platform below. Steps made of FSC green oak will provide another access to the platform.

Seating will be created on the platform and also on the higher ground above the ramp to cater for different ages and abilities. Seating has been designed to allow room for a wheelchair or access to stop beside the seats. They will be made from FSC green oak to ensure that they complement the natural surroundings of the area whilst be durable and in a style suitable for a Country Park.

A community designed interpretation board (size A0) about the pond's ecosystem will be set on the slope between the platform and the higher ground. This will be framed by a mosaic created by an artist working with two local schools and will depict pond wildlife. This will also include the Big Lottery and Community First logos as funding the Pond restoration project.

The existing access paths leading from the main tarmac path to the pond area will be improved and extended; the top layer will be replaced with inert self-binding gravel wearing course and with new timber edging. The improved path is 120m long and will be at least 1.7m wide to allow sufficient room for wheelchair users and a person to walk beside them. The new path will be of the same material but with an additional Terram geotextile membrane. It will be 53m long and 1.5m wide reducing to 1.2m through the trees with a passing space 1.5m wide as per guidelines set out by the Disability Discrimination Act and advice on path widths.

A larger tiered seating area will be created on the grass slope overlooking the pond to accommodate large groups such as schools or community groups on educational visits or to view open air plays or musical performances. This seating will be constructed from FSC green oak and will be arranged in 3 semi-circular rows with a capacity for 30 children. The seating height and access will be suitable for school parties.

All ability picnic tables and benches will be installed on the grass slope overlooking the pond area.

These will be made from FSC timber and are designed to allow wheelchair users to pull up to the table as well as being suitable for young children and adults.

The small bridge between the pond and the outlet will be removed and replaced using FSC approved timbers and handrails fitted to both sides to improve safety.

A living willow observation screen will be created with the community using willow sourced from Biss Meadows. This will be sited on the NW side of the pond and will include varying heights of windows to enable people of all ages and those in wheelchairs and pushchairs to view the wildlife. A path wide enough to allow disabled access will be created to ensure easy access for all.

Natural material will be used in this project to ensure that the project blends into the natural environment. All materials will be sourced sustainably where possible and the use of recycled materials will be used where practical and safe.

A full description of our Stage 2 proposal is available for everyone to view on our website:

- http://www.bissmeadows.org.uk/pond_project/details.htm

This includes an MS Project plan at the very end

The information provided to contractors for indicative prices is here:

- http://www.bissmeadows.org.uk/pond_project/contractors.htm

Documents on the contractors' page include numerous photos, site plans, design sketches and draft specification of all the components of the proposal.

There is a page for landscape architects at:

http://www.bissmeadows.org.uk/pond_project/architects.htm

The following are attached to this submission (note: pdfs of plans may be slightly distorted):

- Berry Yates Existing Survey
- Photo page "Problems with the pond area"
- Photo page "Biss Meadows Country Park - General Views" [of the pond area]
- 824-PA-01C Master Plan final to planning
- . 824-PA-02A Details final to planning
- 824-PA-03 Sections final to planning
- . Interpretation Area Design Concept Sketch (3 sketches)
- Educational Seating Area Design Concept Sketch
- . River Dipping platform specification [phase 2]

9. Which of these outcomes best fits your project? Please tick all those that apply. We would expect your project to meet at least three of the outcomes below.

Outcomes	Please tick
An increase in the total area of well designed and well-managed public space	<input checked="" type="checkbox"/>
An increase in the number of environmental community assets	<input type="checkbox"/>
An increase in the protection and enhancement of local landscapes and biodiversity	<input checked="" type="checkbox"/>
An increase in the appreciation and understanding about the value of public space and general environmental issues	<input checked="" type="checkbox"/>
Improvements in health as a result of increased physical exercise and more accessible spaces that stimulate mental well-being	<input type="checkbox"/>
Reductions in the fear of crime and anti-social behaviour, with spaces designed to deter negative activity and promote positive interactions	<input type="checkbox"/>
Increases in social capital and community cohesion, with more people of different ages, beliefs, races and interests having the opportunity to interact in shared spaces	<input checked="" type="checkbox"/>
Higher levels of active citizenship and the development of more 'community' leaders	<input type="checkbox"/>
Increases in the number of people with practical, social and project management skills and the confidence to apply them	<input type="checkbox"/>
Higher levels of participation and volunteering in community projects	<input type="checkbox"/>
Higher standards of support and help for community projects	<input type="checkbox"/>
Better access to information and good practice with more sustainable networks of support, advice and guidance	<input type="checkbox"/>
Shared learning through the dissemination of good practice	<input type="checkbox"/>
New and improved links between communities, organisations and local authorities	<input checked="" type="checkbox"/>
Increased profile and understanding of community green space issues	<input type="checkbox"/>

10. How will your project contribute to these outcomes?

Looking at the outcomes that you have ticked in question 9, please tell us how your project will contribute to making these changes.

<p>1. An increase in the total area of well designed and well-managed public space.</p> <p>The Pond area is currently inaccessible for some members of the community as the path is uneven and difficult for wheelchair users or people with reduced mobility. The current platform is completely inaccessible to wheelchair users, people with reduced mobility and parents with pushchairs as it can only be accessed via steep steps without handrails. There are no safety rails around the current platform making it a hazard to all visitors. The redesign of the pond area with the inclusion of ramps and paths suitable for wheelchair use maximises access to this public space. The addition of an interpretation board will educate visitors on the biodiversity of the pond area whilst seating will provide a place to relax. Hand rails will improve safety over the footbridge. The larger seating area will provide an area for larger groups, such as schools, scouts, theatre and music groups to visit the area and use the pond as an educational and social resource. Interpretation panels will inform visitors of the importance of the pond habitat to the wildlife that inhabits it. Improved paths and ramps will ensure that people of all abilities and ages can access the area. Seating will enable people to comfortably enjoy the natural environment</p>

during their visit whilst hand rails will ensure their safety.

We will be able to survey country park users for their opinions after the construction as to whether the area is better designed and managed.

2. An increase in protection and enhancement of local landscapes and biodiversity.

The Ecologist's report found that the pond did not support as wide a range of species as expected. Habitat improvements in the pond will be made by the introduction of coir rolls forming a current breaking barrier and creation of a shallow area around the southern side of the pond allowing marginal plants to establish away from the flow of water entering the pond from the River Biss. This will provide a protected area for many aquatic life as well as providing a nursery area for amphibians and invertebrates.

Improvements to the platform will provide access for pond dipping and close viewing in a safer way due to safety rails at the platform edge. As recommended in the attached ecologist's report we will be coppicing the trees on the island in the pond to allow more light to reach the pond and also to improve the habitat on the island for nesting birds such as moorhens. We intend to hold regular events to encourage the community to explore and enjoy this area through pond dipping, bug hunting, bird watching, open air plays, photography and painting workshops and exercise.

This project will increase Biss Meadows profile and people will therefore have a greater understanding of this community green space and its management.

We will be able to conduct another habitat survey and compare the results to the one undertaken in early 2011 to demonstrate the impact of the project.

3. An increase in the appreciation and understanding about the value of public space and general environmental issues.

The Country Park is currently underused with events only being held here by FOBM. The type of events held at The Country Park is limited due to a lack of facilities such as seating for large groups, information boards, and accessibility restrictions. The project itself will raise the profile of this little known asset to the wider population as well as encourage local residents to explore and discover the amenity and environmental value of this diverse local country park. Ecologists have been astounded with the rich biodiversity of the site given its proximity to the urban landscape with adjacent houses and a large Tesco superstore. Through the planning, construction and event and activity days, this project will raise the profile of this environmental asset within the community.

We will be able to undertake a survey in the community (e.g. at Tesco) to ascertain whether there is greater awareness and appreciation of the country park and how that has occurred (e.g. publicity, visit, friends).

4. Increases in social capital and community cohesion, with more people of different ages, beliefs, races and interests having the opportunity to interact in shared spaces.

Due to the lack of facilities, opportunities for larger groups of the community to interact with each other in the Country Park are very limited. The proposed improvements aim to encourage greater numbers of people from different groups able to access the area by providing an attractive "destination" at the heart of the Country Park. For example, young mothers and children from the nearby new housing; children from the local schools; adults taking part in maintenance parties; people with particular interests such as pond life, waterfowl, birds, insects, reptiles, plants and flowers, painting, community art and so on. Our free monthly community events are open to all ages, faith, gender and ability. All these events aim to unite people from diverse backgrounds by showing them that they have a common interest in using, enhancing and protecting this community asset. We regularly liaise with the County Ecologist, Wiltshire Wildlife Trust and both the Town and County Council to ensure the area is well maintained and any improvements can be considered. We also work closely with other groups such as the Wiltshire Probation Trust, Youth Offending Team and BTCV who help with habitat management. The Sustainability Grant can be used for a variety of new events to encourage different and often disadvantaged groups to visit Biss Meadows and become involved in the project.

We will be able to record the types of people that participate in our activities and events at the c Country Park and compare it to the those involved in 2011.

5. New and improved links between communities, organisations and local authorities

The project itself is bringing together a partnership of different community groups such as Friends of Biss Meadows Country Park, local schools, British Trust for Conservation Volunteers and the different tiers of local authorities including County and Town Councils, and the Environment Agency. Once completed we aim to continue this partnership through arranging events and activities with local schools, environmental and community groups such as the University of the 3rd Age Photography Group, Wiltshire Ornithological Society and the Wildlife Trust as well as bodies like the probation service and the public in general. By raising our profile the Friends are already being consulted as part of the Local Development Plan that is looking to build 2,500 houses adjacent to Biss Meadows. The Friends work was recently recognised by awards from "RHS It's Your Neighbourhood Award" and "Trowbridge Town Council Service to the Community" (scans attached).

Through regular working parties, free community events and a continuing partnership with Government and Town councils, Area Board, Probationary Service, Youth Offending Team, Community Wardens, the Police, associated conservation groups and other voluntary community groups this project will continue to achieve these objectives.

We will be able to record the activities and events at the country park by various groups and compare it to the use in 2011.

11. What community consultation have you carried out?

Please can you list the consultation that has taken place? All projects must have undergone some sort of community consultation at this stage.

Who was consulted?	When	Details of Consultation
Friends of Biss Meadows Country Park, users of the Park and other members of the community.	FOBM members - March and April 2011 Park users - 16.4.2011 and 8.5.2011 Community 24.3.2011 to present online and 31.3.2011 16.4.2011 30.5.2011 offline	A survey form was emailed to all our members, completed by users of the park and is available to complete online on our website. In total 68 people have completed the survey (see attached).
Local Primary Schools	11th September 2011 - Paxcoft School	Questionnaires completed by 30 Year 6 pupils from Paxcroft Primary School. Further questionnaires designed by Year 6 and whole school surveyed. Letters of support from Year 6 children. Letter of support received from Head teacher of Longmeadow Primary School.
Trowbridge Oaks Care Home for the Elderly	26th September 2011	Presentation made to about 10 residents of Trowbridge Oaks care home and their views discussed.
Members and Community	31 st March 2011 - AGM 7 th August 2011 Tesco Fair	Visual display of proposed pond restoration detailing different options for layout and features to be included in the project. 30 attendees of AGM placed Post-it notes with comments on their preferred design options. At a Tesco Community Fun Day 50 plus visitors to the stand viewed the project and were asked for their comments and some also complete a survey form.

12. What needs were identified as a result of your consultation?

At the AGM of the Friends of Biss Meadows Country Park on 31st March 2011 the attendees were asked to view a range of display boards with a variety of pond designs and suggestions. They were asked to comment on the suggestions as well as make suggestions of their own. Each person placed Post-it notes with comments against the design layouts and details such as seating or signage that they felt were the most important features/ improvements. The full results of this consultation are attached. All comments were in favour of the project and predominantly showed a preference for robust, wooden structures to maintain a natural feel to the project area.

A survey was carried out of park users on 31st March, 16th April and 30 May 2011, visitors to an information stand at Tesco Community Fun Day on 7th August 2011 and emailed to all members of the Friends of Biss Meadows Country Park during March and April 2011. The survey has been available for completion via our website since 24th March 2011. The results of this survey are:

Improvements to the pond area (76% of those surveyed)
Increased seating (71%)
Improved access paths and bridges (29%),
Improved disabled access (37%)
Educational facilities for larger groups to carry out activities (50%)
Information boards (66%)
Enhance area for wildlife (71%)
Spotting screen / hide (37%)
Art and sculptures, e.g. on wildlife (28%)
Community events (44%)
A general desire to maintain natural look.

We were invited to attend Tesco Community Fun Day on 7th August 2011 and had a stand showing plans of the proposed pond project. Volunteers were available to talk to people about the plans and obtain their views. Results have been included with the survey above. We spoke to the Town Mayor about our scheme and he was very supportive.

On 26th September 2011 we visited Trowbridge Oaks, a local residential care home for the elderly just 200m from Biss Meadows. The majority of the residents have reduced mobility and require wheelchairs. They expressed a desire to visit Biss Meadows and it was suggested that a leaflet be created for the care home detailing the facilities in the Country Park and encouraging visitors to take their relatives to Biss Meadows.

A visit to Paxcroft Primary School to visit 30 Year 6 pupils was made on 11th October 2011. Six out of the 30 children had heard of Biss Meadows with only one child having attended events held by the Friends of Biss Meadows Country Park. Children were asked to consider the wildlife that lives there and who should look after the park - the majority verdict was that this should be done by the whole community including councils and local people. The children were also asked to think of ways to attract visitors to the Park (sample worksheet attached). In their numeracy lesson they designed a questionnaire to survey the rest of the pupils in their school (sample graphs attached).

The children visited Biss Meadows on 4th November and explored the Country Park to find out more about it (newspaper coverage attached). They then delivered an assembly to the rest of the schools to tell them what they discovered and how the school can work with the Friends of Biss Meadows Country Park and Wiltshire Council to conserve this public space. They continued to incorporate the Pond Restoration Project project into their school day and practised their persuasive writing skills in the attached letters.

Throughout our consultations we have received support for the proposed project with nobody in favour of 'no changes to the current facilities'. The community is very excited about the proposed project and the benefits it will bring to wildlife and the people of Trowbridge.

13. How will your project meet the identified needs of the community?

Replacement of the old platform which has become rotten and the addition of safety rails along the edge will increase safety near the water's edge. The addition of a ramp and improving the paths will allow access to all our community including those in wheelchairs, with pushchairs, the frail and visually impaired such as the residents of the nearby Trowbridge Oaks Nursing and Residential Care Home.

A variety of different forms of seating will be provided to cater for different ages and abilities.

Improving information about the pond will increase awareness of the biodiversity of the area and the importance of the pond as a natural habitat. This will be supported further with free events and activities offered by the Friends of Biss Meadows Country Park.

Improved safety and increased seating will enable larger groups such as schools to offer outdoor learning to enrich their pupils many of whom live locally and will then be inspired to continue enjoying the area with their families – sharing what they discovered with their class.

Improvements to the habitat of the pond and the adjacent river will enhance aquatic life and this in turn will support pond dipping and other nature activities, especially for school parties. New planting and management of existing trees and vegetation will improve the biodiversity of the site.

Natural materials will be used in this project to ensure that the project blends into the natural environment. All materials will be sourced sustainably where possible and the use of recycled materials will be used where practical and safe.

The Friends of Biss Meadows Country Park will support Wiltshire Council in maintaining the pond area through monthly working parties in addition to working alongside other groups such as The Youth Offending Team, Wiltshire Probation Trust, Wiltshire Wildlife Trust and other voluntary groups such as BTCV. To ensure that the pond area remains an attractive place to visit will require the maintenance of the park as a whole and a management plan is attached outlining the work that will be undertaken by the different groups.

14. How many people will directly benefit from the completed project?

1,995 existing residents (50% of Ward) plus 1,250 residents (25%) in potential development of 2,500 houses on adjacent land.

15. How many organisations will benefit from using or visiting your project?

15

16. Will your project provide opportunities for community involvement?

Yes No

If yes, how many people will be involved and what activities will they be doing? Please see page 6 in the Guidance Notes.

No. of Volunteers	Who?	Activity
40	School Children	Creation of mosaic framing interpretation boards
50	Community/FOBMCP	Creation of a living willow bird watching screen as part of the launch event. Grass reinstatement.
6	Committee of the Friends of Biss Meadows Country Park	Liaison with project manager, landscape architect, contractors, accountable body on the final designs and the project implementation.
30	Members of FoBMCP Local Schools and Larkrise Farm	Representatives of two local schools and Larkrise Community Farm will attend and assist with a tree planting ceremony

17. Are any other organisations currently involved in developing your project, and will any be involved in delivery?

Yes No

If yes, please let us know who the organisations are and tell us about their present and/or future involvement.

Organisation	Involvement
Wiltshire Council	Accountable Body. Wiltshire Council Senior Countryside Ranger is actively involved with committee to achieve group's aims, loan of resources such as pond dipping equipment and display boards, advice for activities and guidance of management plan. Wiltshire Council County Ecologist and botanists consulted and surveys carried out. We have adjusted the proposals to meet their concerns and suggestions. They have helped us to update a management plan originally created in 2005.
Trowbridge Town Council	Actively work with committee to achieve group's aims and loan of resources such as tables and gazebos for events. Community Wardens have assisted during a Go Wild Day when we consulted with visitors to the

	event and other users of Biss Meadows.
Wiltshire Wildlife Trust	Assisting with ecological surveys and development of events within the park for the community. They will conduct a further survey once the habitat improvements have been established.
Paxcroft Primary School	Presentation made to Year 6 children and their views gained. They then visited Biss Meadows to take part in different activities to explore the Park. The children then delivered an assembly to the rest of the school about the project. They have designed a questionnaire and surveyed the rest of the school and families.
Environment Agency	Advice and assistance to ensure maintenance of healthy pond with high water quality and compliance with flood plain requirements.

18. When and how are you going to deliver your project?

Please estimate when the milestones listed below will be delivered.

Milestones	Date
Contractor appointed	2 May 12
Commence physical work	2 Jul 12
Complete physical work	14 Aug 12
Launch event	22 Sep 12
Sustainability plan submitted	5 Jul 12
Final report and claim submitted	28 Feb 13

From these milestones, please tell us how you will deliver the project. You should do this by completing the project plan template below. Please see page 7 in the Guidance Notes.

Task	Start date	End Date	Activity	Who will be involved?
1. Invitat to Tender - whole scheme	19 Dec 11	2 May 12	Defn Req, Issue ITT, Eval, Appoint	Comm., Proj Man, LA, Wilts. Council
2. Construct Structures	18 Jun 12	31 Jul 12	Mobilise, Demolish, Build, Inspect	Contractor, Proj Man, LA
3. Construct Paths, Landscape	2 Jul 12	6 Aug 12	Clear, Build, Plant, Inspect	Contractor, Proj Man, LA
4. Final Inspect & Pay ex retent	7 Aug 12	31 Aug 12	Snagging, Cert. Pract Complet, Pay	Contractor, Proj Man, LA
5. Sustainability App	3 May 12	5 Jul 12	Review Mgt Plan, Defn, Apply	Commun, Memb's, Partners, Com, Facil
6. Launch, Grass Reinstatement	30 July 12	22 Sep 12	Plan, PR, Equipment, Run, Thanks	Commun, Memb's, Comm, Partners
7. Tree Planting	1 Nov 12	30 Dec 12	Tree Planting	Community, Members, Comm
8. Defect Liabil Period, Proj Repor	15 Aug 12	28 Feb 13	Fix, Inspect, Final Cert, Pay, Rep	Contract, Proj Man, LA, Commit

19. Is your group currently involved with the delivery of any other projects?

Yes No

If yes, please give details, including dates

20. Have you obtained permission from the landowner to use the land where your project is located? Please tick one box

Please tick	Explanation	Action
<input checked="" type="checkbox"/>	Permission has been given by the landowner	Enclose a signed Landowner Permission Form
<input type="checkbox"/>	Your group owns the freehold of the project site	Enclose a copy of your deeds showing this

<input type="checkbox"/>	Your group hold a formal lease on the project site	Enclose a copy of your lease agreement, and a signed Landowner Permission Form.
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21a. Public Liability Insurance.

Please tick this box to confirm that there is public liability insurance cover for the site of your proposed project (see guidance for further information). Please enclose a copy of the insurance certificate with your application.

21b. Project Asset Insurance.

Please tick this box to confirm that the project assets purchased with Community Spaces funding will be covered by asset insurance. Please see Guidance Notes for further information.

22. Does your project require planning permission? Please note that you must have planning permission, if needed, at this stage.

Yes

Please enclose a copy of your planning permission award letter.

No

Please enclose a copy of a letter from your planning department confirming that you do not require planning permission.

23. Are there any other permissions required for the delivery of your project? Please give details of any other consents you require for your project to go ahead, and enclose evidence that you have gained these consents. If you state that no additional permissions are necessary please say who you have consulted with to find this out.

As Biss Meadows Country Park is part of a flood plain the Environment Agency were consulted and consent given in principal. We have submitted a full application for approval for this work and a decision is expected 22 November 2011 (standard four week response time).

The ecological survey did not place any requirements for further permissions as there were no protected species present (see attached).

The County Ecologist has considered our proposed plans and her recommendations have been included in our final plans which have been submitted for full planning permission to Wiltshire Council. A decision is expected on 5th December 2011.

24. Who will be maintaining the site once your project is complete?

If any organisation other than your group will be assuming this role please enclose a copy of a letter confirming this.

Since our formation the Friends of Biss Meadows Country Park have held monthly working parties to help Wiltshire Council maintain Biss Meadows. We will continue to work in partnership with them to ensure the ongoing maintenance of the project. Using the attached management plan as a guide other community and voluntary groups will continue to assist with the maintenance such as Wiltshire Probation Trust, The Youth Offending Team, BTCV Future Skills Program, Wiltshire Wildlife Trust voluntary projects and Trowbridge Town Council.

25. How do you intend to make sure your project continues as a valuable and popular community resource in the longer term?

Regular on-going maintenance through working parties and involvement with other community groups will ensure that the project area remains appealing and safe. We already undertake regular litter picking and removal of dog fouling, bush and tree management, river and pond clearing and small repair works. (see current management plan attached).

Regular events offering free activities will invite the community to use the project such as pond dipping, minibeast hunts, bird and butterfly walks, photography and art workshops. These events will continue to educate the community about the importance of the area to wildlife whilst encouraging them to explore the park more fully. These events will be run by volunteers from FOBMCP but also other local groups such as Wiltshire Butterfly Group, Wiltshire Ornithological Society, Wiltshire Bat Conservation Trust, Wiltshire Wildlife Trust, the University of the 3rd Age, Paxcroft Primary School and local artists.

We will continue to promote the project to local schools as a local venue for outdoor learning as well as asking them to assist with wildlife surveys and other smaller projects such as art workshops and displays.

We work closely with Wiltshire Council and Trowbridge Town Council who support and assist us by providing resources for such events. The Countryside Ranger is available to lead activity sessions for local community groups.

Although there have been no formal commitments, Wiltshire Probation Trust, The Youth Offending Team and BTCV have always found the Country Park to be an invaluable resource when offering volunteering opportunities to their groups and they anticipate this will continue but are unable to formally schedule any dates.

26. At what times will your project be open to the public?



Please tick this box to confirm that your project will be open for all or a substantial part of at least six days per week, and comply with the conditions listed in the stage 2 application form Guidance Notes on page 10.

Please specify how many hours where appropriate in the table below to confirm when your project will be open to the public. See the Guidance Notes for definitions.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning	All	All	All	All	All	All	All
Afternoon	All	All	All	All	All	All	All
Evening	All	All	All	All	All	All	All

27. Please tell us about any plans that your group has for increasing the use of your project throughout the wider community (i.e. beyond the members of your group)?

We will promote the pond project directly with schools and other community groups as a local enrichment venue – an alternative to more distant destinations that incur travel costs which may be prohibitive.

We will use events to inspire the community with different activities that they could repeat at any time on future visits with their friends and families, e.g. showing them how to look for minibeasts, bird watching or art and photography workshops. (A sample of events is attached.)

Invite local groups such as the University of 3rd Age, Environmental Groups such as LEAF, artists and amateur dramatic groups to hold meetings in the area - e.g. art workshops and open air plays in the large seating area overlooking the pond.

We will invite conservation groups to carry out surveys, e.g. butterfly count or bat walks which involve the community.

Monthly working parties maintain awareness of park users as well as encouraging new volunteers.

After the completion of this project we plan to create a nature trail with a wildlife walk leaflet and QR codes (mobile text based information) which will include the pond area in these. The trail will include sign-posts to the pond.

Our website www.bissmeadows.org.uk will promote all these activities and provide supporting information including additional photographs to the existing gallery of over 500 photographs.

We will use the Sustainability Grant to fund a number of events to attract a wider range of users such as musical and theatrical evenings, photography groups and local artists to lead workshops. We also hope to use some of the Sustainability Grant to obtain feedback from users to guide forward planning on use of the site.

28. Please tell us about how you will publicise and launch your project? Please refer to Guidance Notes on page 10.

We will continue to publicise our project through editorials in the Wiltshire Times, emailing to FOBMCP members and other community groups such as Trowbridge in Bloom and local schools.

We will promote our Launch event with:

Editorial in the local paper, The Wiltshire Times

Adverts in Wiltshire Times, local magazines, local radio stations and What's On websites.

Posters in Library, Tourist Information Centre, Local shops, schools and community centres.

Large Vinyl Advertising Banner and posters in Biss Meadows Country Park.

Email to members of Friends of Biss Meadows Country Park.

Ask related organisations (e.g. LAFRA (local residents association), Trowbridge in Bloom) to tell their members.

Invitation to VIPS including Town Mayor, Councillors and Headteachers.

Information on our website.

Information on our Facebook page.

Temporary banners on the road and footbridges bridge over Biss Meadows.

Our launch event will be in the form of a Community Fun Day with activities to inspire the community to use the area at any time. Activities will include pond dipping, bird watching, bug hunt, nature trail quiz and art and craft activities. The community will also have the opportunity to work with a willow artist to create a living willow observation screen throughout the day.

Section 3: Finance

29. What do you estimate is the total cost of your project (including irrecoverable VAT)?

£	60,091.00
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30. How much money are you applying for from Community Spaces (including irrecoverable VAT)? This must be a figure between £10,000 and £49,999.

£	49,981.00
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31. Match funding

If some of the money for your project will come from other sources, tell us where it will come from. Tell us how much it is and whether you have secured it yet?

Source of funding	Amount	Secured (tick if applicable)	Yet to be secured (tick if applicable)	Decision date (if not yet secured)	To be spent by?
Community First	3,022.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Feb 13
Wiltshire Council	428.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Feb 13
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		

Please tell us about any in-kind contributions you will receive.

In-kind contribution	Value £
Community help to create Living willow observation screen	£250.00
School children to work with artist to create Community Art	£750.00
Community help for tree planting and grass reinstatement	£1,062.50
Wiltshire Council - Procurement and Accountable Body & Town Council use of Gazebos	£1,010.00
Professional Proj Man inc. ITT & Committee related work	£3,587.50
TOTAL	£6,660.00
Please see attached PHAN-8BACN3 Costing Spreadsheet of All Project Costs v6	

32a. How do you intend to spend your Community Spaces grant?

Please list how you will spend your Community Spaces grant, listing capital and revenue items separately in the two tables below. Please refer to Guidance Notes on page 12.

Capital expenditure

If your application is approved you will need to provide an asset register for all items of capital expenditure over £500. Further guidance on this is provided on our website and in the Guidance Notes.

Description Please see attached PHAN-8BACN3 Costing Spreadsheet of All Project Costs v6 and related PHAN-8BACN3 Landscape Architect Construction Costing Schedule v4	Amount requested from Community Spaces (£)	Total item cost
SITE PREPARATION / EXCAVATIONS including coir rolls	£8,600.00	£8,600.00
NEW TIMBER DECK	£12,500.00	£12,500.00
INTERPRETATION AREA RETAINING WALLS	£6,390.00	£6,390.00
NEW TIMBER FOOTBRIDGE.	£5,000.00	£5,000.00
RE-INSTATED GRAVEL PATHS	£3,840.00	£3,840.00
NEW GRAVEL FOOTPATH	£3,360.00	£3,360.00
EDUCATION AREA	£4,800.00	£4,800.00
PLANTING (3No Trees plus native shrubs, grasses and herbaceous plants)	£910.00	£910.00
FURNITURE (Seating and picnic tables)	£1,800.00	£1,800.00
CONTINGENCY @ 5%	£2,360.00	£2,360.00

FEES FOR LANDSCAPE DESIGN AND CONTRACT MANAGEMENT INCLUDING LEAD PROFESSIONAL SERVICES AND FEES outstanding - monies from Community First grant		£3,450.00
<p style="text-align: right;">Total</p>	£49,560.00	£53,010.00

33. Will you be using an accountable body to manage the grant award on your behalf?

If you require more information about the role of an accountable body please see the Guidance Notes or discuss with your Facilitator.

Yes No If no, you must complete questions 34-38.
If yes, please go to question 39.

34. Is your group registered for Value Added Tax (VAT)?

Yes No

If yes please give your VAT registration number:

35. Have you contacted your local VAT office or a VAT expert to find out if and how much VAT you can recover on the cost of your scheme, and do your budget costs reflect this?

Yes No If no, you must complete question 36.
If yes, please go to question 37.

36. If no please confirm that you have included VAT in your budget costs. This is important, as we cannot increase your grant at a later date.

Yes No

37. Does your group have a bank account?

Yes No

38. The designated bank account must have a minimum of two unrelated signatories for any cheque or withdrawal. It must also bear the name of the organisation as given in your constitution. Please confirm that the nominated bank account meets this requirement.

Yes No

Section 4: Accountable Body

39. Accountable body information

Which organisation have you appointed as your accountable body?

Organisation

Details of authorised contact at this organisation:

Title First name Surname

Position held in organisation

Contact address including postcode

Landline telephone number

Mobile telephone number

Fax number

E-mail

40. Is the accountable body registered for Value Added Tax (VAT)?

Yes No

If yes please give your VAT registration number:

If no, please complete question 41.

41. If no, please confirm that you have included VAT in your budget costs. This is important, as we cannot increase your grant at a later date.

Yes No

42. Does the accountable body have a bank account? Please see point 12 in the Checklist.

Yes No

43. The designated bank account used by a nominated accountable body must have a minimum of two unrelated signatories for any cheque or withdrawal. It must also bear the legal name of the organisation. Please confirm that the nominated bank account meets this requirement.

Yes No

Section 5: Checklist

It is vital that you enclose all of the following information. Before submitting your stage 2 application form, please make sure you can tick all the boxes below:

You must enclose the following:	Enclosed
1. Constitution document (Q5)	<input checked="" type="checkbox"/> 35
2. At least 2 photographs of the project site (Q8)	<input checked="" type="checkbox"/> 20
3. Copies of location plan and site plan (Q8)	<input checked="" type="checkbox"/> 2,3,4
4. Letters of support (Q17)	<input checked="" type="checkbox"/> 29,30
5. Evidence of landowner permission (Q20)	<input checked="" type="checkbox"/> 37
6. Evidence of public liability insurance cover (Q21)	<input checked="" type="checkbox"/> 36,39
7. Evidence of planning permission approval, or a letter from your planning department saying it is not necessary (Q22) - <i>to follow; planning permission has been requested</i>	<input type="checkbox"/> 19
8. Evidence of other permissions (if applicable) (Q23)	<input checked="" type="checkbox"/> 17,18
9. Evidence of ongoing maintenance responsibility provision (Q24)	<input checked="" type="checkbox"/> 26,38
10. Copies of quotes, catalogues and other material to support your costings (Q29)	<input checked="" type="checkbox"/> 12,13,14,15
11. Last available group annual accounts, or last three months bank statements if more recently established (Q37)	<input checked="" type="checkbox"/> 33
12. Accountable body – last available annual accounts (if not a public body) (Q41)	<input type="checkbox"/>
13. Independent Referee Form (Appendix 1)	<input checked="" type="checkbox"/> 40
14. Diversity and Monitoring Form (Appendix 2)	<input checked="" type="checkbox"/>

Section 6: Declaration

Data Protection Act 1998

Groundwork UK and its agents as scheme administrator and data processor on behalf of the Big Lottery Fund will store information you provide on a database. We will use the information you give us on the application form and supporting documents during assessment and for the life of any grant we award you to administer and analyse grants and for our own research. We may give copies of this information to individuals and organisations we consult when assessing applications, when monitoring grants and evaluating the way our funding programmes work and the effect they have.

These organisations may include accountants, external evaluators and other organisations or groups involved in delivering the project. We may also share information with other Lottery distributors, government departments, organisations providing matched funding and other organisations and individuals with a legitimate interest in Lottery applications and grants, or for the prevention and detection of fraud.

We might use the data you provide for our own research. We recognise the need to maintain the confidentiality of vulnerable groups and their details will not be made public in any way, except as required by law.

Freedom of Information Act 2000

The Freedom of Information Act 2000 gives members of the public the right to request any information that we hold. This includes information received from third parties, such as, although not limited to grant applicants, grant holders, contractors and people making a complaint.

If information is requested under the Freedom of Information Act we will release it, subject to exemptions; although we may choose to consult with you first. If you think that information you are providing may be exempt from release if requested, you should let us know when you apply.

Your signatures on this form will be taken as confirmation of your understanding of our obligations under the Data Protection Act 1998 and the Freedom of Information Act 2000 and that you accept that we will not be liable for any loss or damage to you pursuant to our fulfillment of our obligations under the relevant law.

By signing I accept all of the above statements and I certify that all of the information I have put in this application is true and to the best of my knowledge.

Facilitator Agreement



Please tick this box to confirm that your Facilitator has checked your completed application before submission.

Group Name	Friends of Biss Meadows Country Park	URN	PHAN-8BACN3
Signed		Print name	Jacqueline Good
Position in group	Chair		
Contact details			
Date	18.11.2011	Project name	Biss Meadows Pond Restoration

When complete please e-mail your application to **applications@community-spaces.org.uk**. If submitting by e-mail please print out the declaration pages, complete the signatory details, sign, and post to the address below-

**Community Spaces, Groundwork UK,
Lockside, 5, Scotland Street, Birmingham B1 2RR**

If we do not receive your declaration page with original signature within 5 working days your application will not be considered. If you are unable to e-mail your completed application form please post it (with original signature) to the above address.

Section 7: Accountable Body Declaration

Project name	Biss Meadows Pond Restoration Project
URN	PHAN-8BACN3
Name of group	Friends of Biss Meadows Country Park

Wiltshire Council (insert name of accountable body) confirm that we agree to act as the accountable body for the group named above. As part of the role as accountable body we will ensure that the monies received from Community Spaces are accounted for separately and used solely for the project detailed above. We understand that we will be required to sign the grant agreement along with the community group we are supporting.

We confirm that if we, as an organisation, are making a charge for our services as an accountable body, the correct agreed figure is included in the project budget (question 32).

We also confirm that we have read the application and supporting documents and support the request for funding.

We have supplied a copy of our latest available annual accounts.

Name	Mr Richard Broadhead		
Position in organisation	Rights of Way and Countryside Manager		
Signed		Date	11.11.11

Appendix 1: Your Independent Referee

Project name URN

Independent referee details

Title First name

Surname Date of birth

Employer Occupation

Job title E-mail

Membership of a professional body

Membership number

Home address including full postcode

Telephone (one must be a landline)

Day Evening

Contact address including full postcode – where all correspondence will be sent to (if different from residential address)

How long have you known the organisation? years months

How do you know the organisation applying?

I have known this group and its work for at least one year or from its start. I have read the application and I support this request for funding. I am willing to be contacted, if required, to discuss this application and at a later date to comment on the grant, if this application is successful.

I confirm that I am not at present nor have ever been, a member, beneficiary or trustee of the organisation, or related to a person who is currently a member, trustee or member of staff of the organisation.

Signed Date

Appendix 2. Diversity and Programme Monitoring

1. Please estimate how many people from the following groups will benefit from your project.
Please enter the numbers within the boxes provided.

Asian or Asian British		Black or Black British		Mixed		White		Other	
14	Indian	12	Caribbean	22	White and Black Caribbean	187	British	8	No specific Ethnic background
2	Pakistani	7	African	2	White and Black African	11	Irish		Other Ethnic background
	Bangladesh		Other	4	White and Asian	37	Other	3	Other Ethnic background
	Other				Other				Travellers
									Any other background

Please specify all other backgrounds in the space provided.

Chinese

2. How many people from particular age groups will your project benefit?

Age (Years)	0 - 4	5 – 9	10-14	15-19	20-24	25-34	35-44	45-44	55-64	65+	All ages
Numbers	185	175	122	95	115	149	463	290	82	219	1995

3. Is your project directed at, or of particular relevance to a specific gender? (Please tick one)

Male Female No specific gender

Please tell us how many people of each gender will be directly involved in your project

Male Female

4. Is your project directed at, or of particular relevance to people with a disability?

Yes No How many?

5. Is your project directed at, or of particular relevance to people of a particular faith?

(Please tick one only)

Buddhist Christian Hindu Jewish
 Muslim Sikh No specific faith Other faith

Please specify:

6. Is your project directed at, or of particular relevance to those with a specific sexual orientation?

Yes No

7. Is your project directed at, or of particular relevance to those with caring responsibilities?

Yes No

8. Please indicate your estimated project outputs in the following categories. (see guidance for further information and definitions)

Output	Number
Land improved (inc routeways) – square metres	10,000
Number of trees planted	3
Person days of those actively involved	55
Person days (partner organisations)	4
Number of schools actively involved	1

9. Issues onsite:

Please rate on a scale of 1 to 10 the following issues, with 1 being no problem and 10 being very problematic. Please complete based on your views at present.

	1	2	3	4	5	6	7	8	9	10
Dog fouling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Litter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Graffiti	<input type="checkbox"/>	<input type="checkbox"/>	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anti-social Behaviour	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vandalism	<input type="checkbox"/>	<input type="checkbox"/>	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Serious crime	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>